

Supplier Evaluation Criteria

HPS seeks suppliers who support our strategic goals and initiatives while continually looking for ways to improve. HPS suppliers will be evaluated, selected and re-evaluated based on their ability to meet documented specifications. The following outlines criteria that suppliers may be evaluated as a supplier to HPS Inc.

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Supplier Analysis

Compliance to specifications

Meets specification requirements Meets standards

Customer service

Policy and practice Backup and advice

Quality system for deliverables

Certification
Documented system

Capability

Staffing structure
Availability of experienced staff
Experience in the industry
State of technology
Flexibility – Surge Capacity

Past performance

Experience in the industry Previous experience

Strategic

Location Networking

Innovation

Leading technology Creativity

Innovation

Leading technology Creativity

Risk and insurance

Adequate insurance Allocate and acceptance of risk

Compliance to HPS contract terms

Complies to the terms and conditions

Conflict of interest

Existing or potential, or perceived

Legal proceedings

Legal proceedings – past or present

Total cost of ownership/best value

Price Freight Warranty

Price breaks and quantity discounts

Financial review

Payment terms Financial Health Insurance

Payment methods (i.e. EDI, etc.)

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